

Job Title: Data Mapping and Process Automation Analyst

Job Duties: Map business processes for company which markets and sells its brand-name surgical instruments. Identify areas of process improvement. Identify and analyze report requirements. Using knowledge of business processes and deriving data from the Advanced Reporting feature of Quickbooks Enterprise, develop specifications for business reports. Communicate report requirements to IT applications developers, along with useful business documentation, such as data from Quickbooks Enterprise database. Review and check the functionality of IT automation processes; test and troubleshoot newly developed business applications. Create ad hoc reports using advanced level Excel and Quickbooks Advanced Reporting. Configure Quickbooks Enterprise Advanced Inventory feature to optimize inventory management. Develop model to forecast demand for our surgical instruments. Develop training materials instructions and perform training on how to perform particular tasks in Quickbooks Enterprise and Excel.

Location of Job: Houston, Texas

How to Apply: Mail resume to Wexler Surgical, at 11333 Chimney Rock Rd., Houston, TX 77035, Attn: HR. Refer to Ad#MA.